

AGENDA

Putnam County Board of Education
1400 East Spring Street
September 3, 2009
5:00 PM

JROTC Presentation of the Colors

5:00 – 5:05 PM

Approval of the Agenda

5:05 – 5:15 PM

Announcements

- *I Make A Difference Award* Presentation
- Recognize VITAL students who participated in the Personal Finance Pilot with e4TN during summer session
- Note ACT Report
- Note Healthier U.S. School Challenge Award celebration on September 15, 2009, at 9:30 AM at Uffelman Elementary School
- Note second meeting for Burks Middle School (BMS) Expansion on September 28, 2009, at 6:30 PM to be held at Uffelman Elementary School.
- Note Tennessee School Boards Association (TSBA) Fall District Meeting on Monday, September 17, 2009
- Note Jere Whitson Elementary School Open House on Monday, September 21, 2009, from 4:00 PM to 6:00 PM
- Note Parent/Teacher Conference
 - Monday, September 21, 2009, Grades PreK – 8th
 - Tuesday, September 22, 2009, Grades 9th – 12th

5:15 – 5:20 PM

Approval of the Minutes

Regular Board Meeting – Thursday, August 6, 2009 @ 5:00 PM

5:20 –5:30 PM

Approval of the Consent Agenda

(All Consent Agenda items are the recommendation of the Director of Schools.)

I. Consent Agenda

A. Approval of Purchases/Payments

1. Consider approval of the purchase of twenty-seven (27) Promethean ACTIV Boards in the amount of \$2,847.50 each in the total amount of \$76,882.50 to be paid from 142-71200-725-90S (**ARRA funds**).
2. Consider approval of the purchase of nine (9) Promethean Boards in the amount of \$2,847.50 each in the total amount of \$25,627.50 to be paid from 142-71300-730 (801) and distributed as follows: two (2) to Monterey High School (MHS); three (3) to Upperman High School (UHS); and four (4) to Cookeville High School (CHS) (**ARRA funds**).
3. Consider approval of the purchase of RTI Math Kits from Math Teachers Press, Inc. – Minneapolis, MN in the total amount of \$39,270.00 to be paid from 141-7100-429-50PCT, as submitted (**ARRA funds**).
4. Consider approval of payment to Moore, Rader, Clift and Fitzpatrick, P.C. – Cookeville, Tennessee for legal services through August 11, 2009, in the amount of \$15,166.52 to be paid from 141-72310-331, Legal Services.
5. Consider approval of payment to Bass, Berry, and Sims, PLC – Nashville, Tennessee for legal services performed through July 21, 2009, in the amount of \$3,500.00 to be paid from 141-72310-331, Legal Services.
6. Consider approval of the purchase of nine (9) workgroup network printers from CDWG, Inc. on The Cooperative Purchasing Network (TCPN) contract for the new Algood Elementary School in the amount of \$7,022.59 to be paid from 179-91300-709 ALGOO, Instructional Equipment.

B. Bids

1. Approval of Bid

- a. Consider approval of the Framing Materials bid for the Construction Technology Building Projects, as submitted on the bid tally sheet.

C. Budget Amendments/Line Item Transfers

1. Consider approval of the following Federal Budget Amendments – Fund 142, as submitted:

- a. To reallocate budget to account for needed program evaluator - Title I. (**ARRA funds**)

2. Consider approval of the following General Purpose School Budget Amendments – Fund 141, as submitted:

- a. To reallocate Voc Rehab budget to balance to State budgeted amounts
- b. To adjust budget for proper reporting for the State of Tennessee - IDEA MOE reduction (**ARRA funds**)

3. Consider approval of the following General Purpose School Line Item Transfers – Fund 141, as submitted:

- a. To reallocate Pre-K budget to balance to State budgeted amounts
- b. To reallocate funds into Contracts for Special Education students to meet IEP requirements

D. Consider approval of the Overnight/Out-of-State Field Trip Report, as submitted.

E. Consider approval of the Grant Report, as submitted.

F. Other

- 1. Consider approval of a request from Upperman High School (UHS) to sanction cross-country program as a club sport for the 2009-2010 school year with no supplement required.

2. Consider approval of a request from Avery Trace Middle School (ATMS) to allow Tom Hotsinpillar, ATMS teacher, to coach the following three (3) ATMS sports with supplements for the 2009-2010 school year: football, girls golf and boys golf.
3. Consider approval to terminate the agreement with the TDS group for the purpose of administering Putnam County Board of Education's 403(b) and 457(b) plans.
4. Consider approval to enter into agreement with Great American Plan Administrators, Inc. to provide Common Remitting and General Plan Administration Services for Putnam County Board of Education's 403(b) and 457(b) plans.
5. Consider approval of the 2009-2010 Extended Learning Program Report and Proposal, as submitted (**ARRA funds**).
6. Consider approval of the Revised 2009-2010 School Calendar as corrected denoting the change in the TCAP test dates to April 16 – 23, 2010, as submitted.
7. Consider approval of the following IB Science Textbooks:

Biology, 3rd Edition, IBID Press, ISBN#9781876659028
Chemistry, 3rd Edition, IBID Press, ISBN#9781876659080
8. Consider approval of Cockrill Design & Planning – Knoxville, Tennessee submitting the New Algood Elementary School to the Tennessee Schools Boards Association's *School of the Year – Excellence in Architectural Design* with no cost to the Putnam County Board of Education.
9. Consider approval of the amended agreement with Nine Yard Lawn Care – Cookeville, Tennessee for the 2009-2010 school year to complete three (3) mowings per month (September 2009 and April, May, and June 2010) in the additional total amount of \$2,550 per month to include the following additional locations to be paid from 141-72620-399, Other Contracted Services: ATMS in the amount of \$450.00; PCMS in the amount of \$300.00; Algood Elementary and Middle Schools in the amount of \$600.00; and CHS in the amount of \$1,200.00.

10. Consider approval to ratify the following 2009-2010 Management Team:

Karen Dalton – Chief Negotiator
Sharon Anderson
Melanie Bussell
Barbara Greeson
Ida Brtalik (replacing Mark McReynolds)
New HR position – TBA (replacing Mike Goolsby)

END OF CONSENT AGENDA

II. Considerations for Board Discussion and/or Action

5:30 – 5:40 PM

- A. Insurance Recovery - Jere Whitson Elementary
 1. Project Update
 2. Consider approval of payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$193,159.47 and Community Bank of the Cumberland's – Cookeville, Tennessee in the amount of \$10,166.33 for retainage withheld for a total amount of \$203,325.80 for application payment #010 relative to the Jere Whitson Elementary School renovation project to be paid from 178-91300-706-JEREW, Building Construction.
 3. Consider approval of payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$831.62 for architectural services relative to the Jere Whitson Elementary School Renovation Project to be paid from 178-91300-304-JEREW, Architects.
 4. Consider approval of the proposal from Mid-State Construction Company – Cookeville, Tennessee relative to the Jere Whitson Elementary School Renovation Project for undercut/export and shot rock as needed during construction of drive and parking area in the amount of \$14,120.03 to be paid from 178-91300-706-JEREW, Building Construction.

5. Consider approval of the proposal from Mid-State Construction Company – Cookeville, Tennessee relative to the Jere Whitson Elementary School Renovation Project for asphalt work in the amount of \$40,635.00 and for sanitary sewer line replacement in the amount of \$22,467.50 to be paid from 178-91300-706JEREW, Building Construction.
6. Consider approval of the Certificate of Substantial Completion for the Additions and Renovations to the Jere Whitson Elementary School **excluding** the statement of the cost estimate of work that is incomplete or defective in the amount of \$10,000.
7. Discuss payment option for Jere Whitson Elementary School completion.

B. Building Projects

5:40 – 5:50 PM

1. New Prescott South Elementary and Middle School Projects
 - a. Project Update
 - b. Consider approval of payment to VCC – Atlanta, Georgia in the amount of \$1,368,755.25 and Community Bank of the Cumberland’s – Cookeville, Tennessee in the amount of \$72,039.75 for retainage withheld for a total of \$1,440,795.00 for application payment #002 relative to the Prescott South Elementary and Middle School projects to be paid from 179-91300-706-NEWK8, Building Construction.
 - c. Consider approval of payment to GEOServices, LLC – Seymour, Tennessee for geotechnical services performed between June 28, 2009, and July 25, 2009, in the amount of \$5,598.00 relative to the Prescott South Elementary and Middle School projects to be paid from 179-91300-308-NEWK8, Consultants.
 - d. Consider approval of Proposed Change Order #002 to the Vratsinas Construction Contract relative to the Prescott South Elementary and Middle School projects. This Change Order is for drilling one test bore for determining if using a well water system for

the Athletic Field Irrigation System is a feasible option. The Proposed Change Order will approve the use of \$8,249.00 of the Contingency Allowance included in the base Contract Sum. There will be no change in the Contract Sum or Contract Time.

- e. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$1,130.55 for reimbursable expenses relative to the Prescott South Elementary and Middle School projects through August 21, 2009, to be paid from 179-91300-304-NEWK8, Architects.

5:50 -6:00 PM

2. New Algood Elementary School Project

- a. Project Update
- b. Consider approval of payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$1,083,494.17 and Community Bank of the Cumberland's – Cookeville, Tennessee in the amount of \$57,026.00 for retainage withheld for a total amount of \$1,140,520.17 for application payment #012 relative to the Algood Elementary School project to be paid from 179-91300-706-ALGOO, Building Construction.
- c. Consider approval of payment to GEOServices, LLC – Seymour, Tennessee for geotechnical services performed between June 28, 2009, and July 25, 2009, in the amount of \$1,282.00 relative to the Algood Elementary School project to be paid from 179-91300-308-ALGOO, consultants.
- d. Consider approval of Mid-State Construction's PCO #025 for the total sum of \$957.25 to be paid out of the project's Contingency Allowance for changing six letters on the school's two monument signs relative to the Algood Elementary School project. This change does not include a change to the Contract Sum or the Contract Time for this project.

- e. Consider approval of Mid-State Construction's PCO #026 for the total sum of \$230.98 to be paid out of the project's Contingency Allowance to replace four pairs of door holder hardware in the classroom wing relative to the Algood Elementary School project. This change does not include a change to the Contract Sum or Contract Time for this project.
- f. Consider approval of Mid-State Construction's PCO #027 for the total sum of \$204.75 to be paid out of the project's Contingency Allowance to furnish and install a door chime in the food service area connected to the loading dock door relative to the Algood Elementary School project. This change does not include a change to the Contract Sum or Contract Time for this project.
- g. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$13,931.53 for professional architectural services & reimbursable expenses relative to the Algood Elementary School project through August 21, 2009, to be paid from 179-91300-304-ALGOO, Architects.
- h. Consider approval of the Eagle Scout Project to erect a playground gazebo on the Algood Elementary School grounds, as submitted.
- i. Consider approval of the Certificate of Substantial Completion for the new Algood Elementary School Project **excluding** the statement of the cost estimate of work that is incomplete or defective in the amount of \$29,650.
- j. Discuss Algood Elementary Playground Proposal with options, as submitted.

6:00 – 6:10 PM

3. White Plains Academy Renovation Project

- a. Project Update
- b. Consider approval of payment to King Construction Group, Inc. – Cookeville, Tennessee in the amount of \$121,982.04 for application payment #3 relative to the

White Plains Academy Renovation project to be paid from 179-91300-706-CO5, Building Construction.

- c. Consider approval of payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$1,765.96 for architectural services relative to White Plains Academy Renovation Project to be paid from 179-91300-304-CO5, Architects.
- d. Consider approval of Upland Design Group, Inc.'s Architect's Supplemental Instruction No. 002 in the amount of \$9,244.88 for various architectural, electrical and miscellaneous items (see attached) relative to the White Plains Academy Renovation Project to be paid by contingency allowance. Note: The work shall be carried out in accordance with the Contract Documents without change in Contract Sum or Contract Time.
- e. Consider approval of Upland Design Group, Inc.'s Architect's Supplemental Instruction No. 003 in the amount of \$1,025.00 which is comprised of an invoice for Air Monitoring final clearance, report and abatement action form/Asbestos Abatement Design (see attached) and an adjustment due to square footage recalculations (see attached) relative to the White Plains Academy Renovation Project to be paid by contingency allowance. Note: The work shall be carried out in accordance with the Contract Documents without change in Contract Sum or Contract Time.
- f. Consider approval of Upland Design Group, Inc.'s Architect's Supplemental Instruction No. 004 in the amount of \$1,695.63 to add electrical to Office Spaces #204 (see attached) relative to the White Plains Academy Renovation Project to be paid by contingency allowance. Note: The work shall be carried out in accordance with the Contract Documents without change in Contract Sum or Contract Time.

6:10 – 6:15 PM

4. Baxter and Cane Creek Elementary Flooring Replacement
 - a. Project Update
 - b. Consider approval of Mid-State Construction's Change Order #002 to credit remaining unused contingency in the amount of \$4,284.00 relative to the Cane Creek Elementary Floor Replacement Project reducing the contract sum from \$83,600.00 to \$79,316.00.
 - c. Consider approval of Mid-State Construction's Change Order #002 to credit remaining unused contingency in the amount of \$3,550.00 relative to the Baxter Flooring Replacement Project reducing the contract sum from \$81,700.00 to \$78,150.00.
 - d. Consider approval of payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$1,278.77 for professional architectural services relative to the Flooring Replacement for the Baxter and Cane Creek Elementary School Flooring Replacement projects through August 5, 2009, to be paid from 141-72620-304-TILE, Architects.

6:15 – 6:20 PM

5. Sycamore Elementary School Flooring Replacement
 - a. Project Update
 - b. Discuss pay applications #03 - #06 from First Response Inc. – Goodlettsville, Tennessee relative to Sycamore Elementary Flooring Replacement Project with balance due to be paid when flooring passes inspection on May 1, 2010, per agreement approved at the May 7, 2009, Board meeting.

6:20 – 6:25 PM

C. Policy

- 1.a. Consider approval of Policy 1.8061, Commercial Advertising on School Buses, on first and final reading, as submitted.
- 1.b. Consider approval of the *Procedural Guidelines* for Commercial Advertising on School Buses, as submitted.
2. Consider approval of Policy 3.201, Safety, on first and final reading, as submitted.

6:25 – 6:30 PM

D. Consider approval of the following District Re-Zoning Committee:

Jerry Boyd and Jeff Comer – Co-chairs
Terry Randolph – Transportation Department
Teri Anderson, Ed Wheaton, and Kim Wright – Principals (Elementary)
Sandy Joslin, Tim Martin, and Linda Nash – Principals (Middle)

6:30 – 6:35 PM

E. Budget Update

6:35 PM

F. TLN Report – Eric Brown